



Vanderbilt Suites is ideal for business meetings, social celebrations, and corporate gatherings of every kind. Designed by world-famous architect Adam D. Tihany and equipped with state-of-the-art tech capabilities, the 2,200 sq. ft. event space is located in the MetLife Building just steps from Grand Central Terminal.



VANDERBILT  
SUITES

MetLife Building  
200 Park Avenue  
New York, 10166  
vanderbiltsuites.com

Jenna Kelleher  
Director of Sales  
jkelleher@patinagroup.com  
212 867 6245

# FACT SHEET

## OVERVIEW & CAPACITIES

Vanderbilt Suites is located in the MetLife Building at 200 Park Avenue, lobby level. Arrival is via the entrance on Vanderbilt Avenue and 44th Street, and taking the first escalator up one level.

Vanderbilt Suites is a 2,200 sq. ft. event space with a private foyer and host desk, four private bathrooms and a coat check. The space can also be divided into three separate rooms using custom-built retractable walls

The space is ideal for meetings, conferences, breakfasts, luncheons, dinners, rehearsal dinners, holiday parties, ceremonies, wine dinners, birthday celebrations, bat/bar mitzvahs, team-builders, and trade shows.

**STANDING:** 20-200

**SEATED:** 20-130

## AVAILABLE SEATING ARRANGEMENTS

Theater-style  
Rounds  
Crescent Rounds  
Boardroom  
Reception

## COMPLIMENTARY A/V EQUIPMENT

LCD projector and 62" drop-down screen  
2 50" flat screen TVs  
1 podium  
2 wireless microphones  
Wi-Fi  
iPod music feed  
Laser pointer  
Other A/V capabilities are available for an additional fee.

## AMENITIES

Professional full-service on premise catering and event management.  
Centrally located to all major transportation.  
Handicap accessible.  
Dedicated foyer, bathrooms, and coat check.

## HOURS OF AVAILABILITY

Monday-Friday, with weekends and holidays upon request.

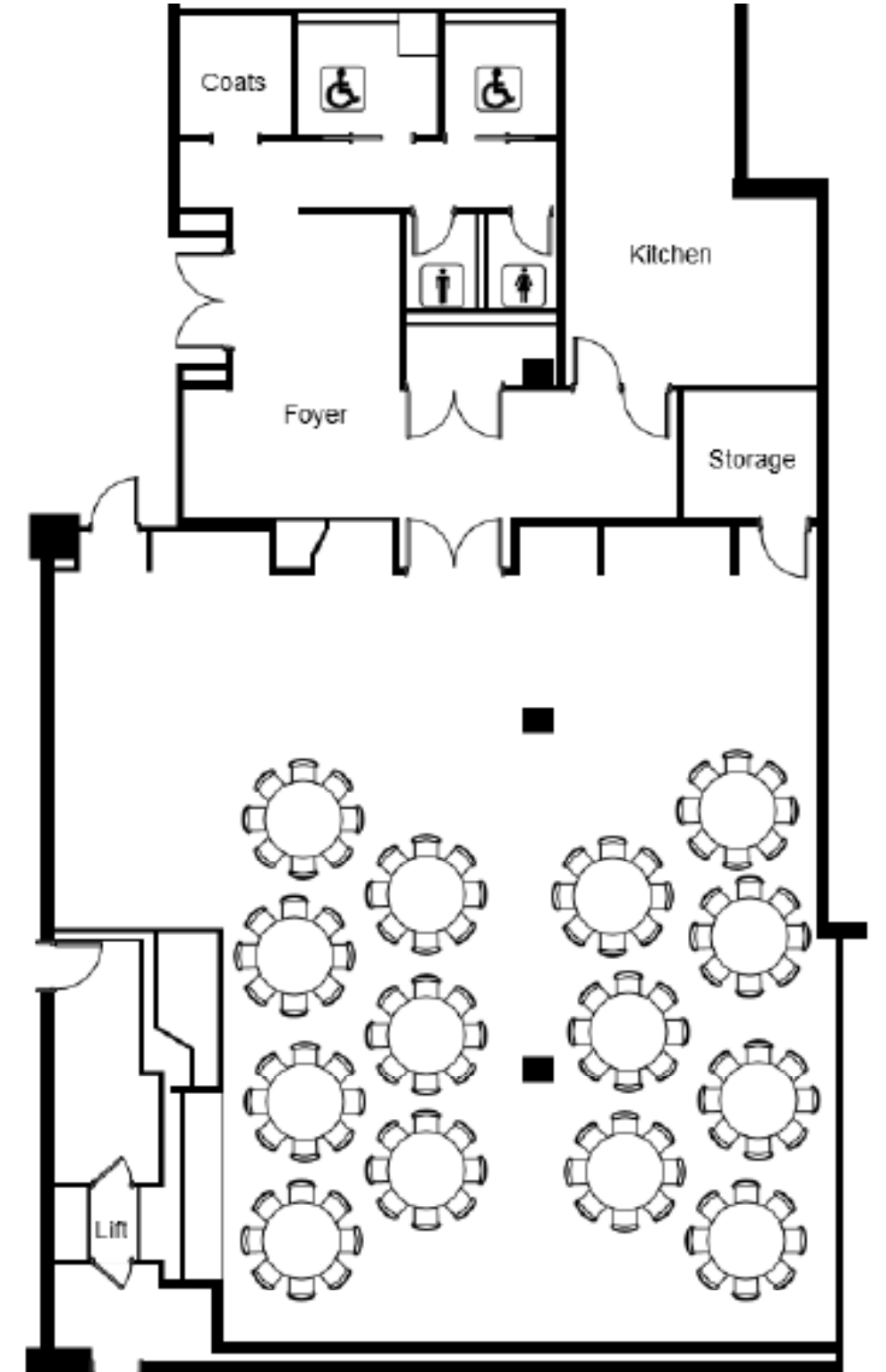


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# FLOOR PLAN





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# MENUS





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# MENUS

## BREAKFAST BUFFET

*all menus include orange juice, regular and decaffeinated coffee, assorted hot teas, and bottled water*

### CONTINENTAL

**FRESHLY-BAKED MINI PASTRIES**

**HOMEMADE SCONES, FRUIT DANISHES,  
FRUIT AND BRAN MUFFINS, CROISSANTS**

**ASSORTED MINI BAGELS** fruit preserves, french butter, regular and low-fat cream cheese

**SEASONAL FRESH FRUIT AND BERRIES**

**GREEK YOGURT**

### AMERICAN

**FRESHLY-BAKED MINI PASTRIES**

**HOMEMADE SCONES, FRUIT DANISHES,  
FRUIT AND BRAN MUFFINS, CROISSANTS**

**ASSORTED MINI BAGELS** fruit preserves, french butter, regular and low-fat cream cheese

**SOFT SCRAMBLED EGGS** egg whites or traditional

**YUKON GOLD POTATOES WITH CARAMELIZED ONIONS**

**APPLEWOOD-SMOKED BACON AND CHIPOLATA SAUSAGES**

**SEASONAL FRESH FRUIT AND BERRIES**

### HEARTY

**FRESHLY-BAKED MINI PASTRIES**

**HOMEMADE SCONES, FRUIT DANISHES,  
FRUIT AND BRAN MUFFINS, CROISSANTS**

**ASSORTED MINI BAGELS** fruit preserves, french butter, regular and low-fat cream cheese

**TRADITIONAL SCRAMBLED EGGS**

**YUKON GOLD POTATOES WITH CARAMELIZED ONIONS**

**APPLEWOOD-SMOKED BACON, CHIPOLATA SAUSAGE, FRENCH HAM**

**FRENCH TOAST** powdered sugar, berries, vermont maple syrup

**SEASONAL FRESH FRUIT AND BERRIES**



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# MENUS

## CONFERENCE BUFFET

*includes soft drinks, bottled water, regular and decaffeinated coffee, and assorted teas*

### SANDWICHES *(select four)*

*served with potato chips and pretzels*

**ROASTED TURKEY** chipotle sauce, romaine lettuce, gruyère cheese, seven-grain bread

**SIRLOIN STEAK** olive tapenade, caramelized vidalia onions, arugula salad, french baguette

**ROASTED PORTOBELLO** bell peppers, fontina cheese, pesto mayonnaise, focaccia bread

**CHICKEN CAESAR WRAP** grilled chicken breast, lettuce, parmesan, caesar dressing

**TOMATO AND MOZZARELLA** tomatoes, fresh mozzarella, arugula, parker house roll

**FRENCH HAM AND BRIE** honey dijon mayonnaise, romaine lettuce, raisin-walnut roll

**SHRIMP CHOP CHOP SALAD** cucumbers, tomatoes, napa cabbage, miso-curry dressing, spinach wrap

**GRILLED CHICKEN BREAST** green asparagus, oven-roasted tomatoes, basil, olive bread

**BRIE AND HAM ON CROISSANT** lemon mayonnaise, bibb lettuce

**GRILLED TUNA** ratatouille tapenade, niçoise olives, caperberries, semolina roll

### SALADS *(select one)*

**CLASSIC CAESAR** garlic croutons, shaved parmesan cheese

**ENDIVE** roquefort cheese, pecans, frisée

**ARUGULA** olives, caper tapenade

**BABY SPINACH** button mushrooms, mustard vinaigrette

**FARMERS MARKET GREENS** sherry vinaigrette

**MIZUNA** sundried tomatoes, ginger

**CHICKEN CHOP CHOP** asian dressing

### DESSERTS

**HOMEMADE COOKIES AND RICH CHOCOLATE BROWNIES**



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## EXECUTIVE BUFFET

*includes soft drinks, bottled water, regular and decaffeinated coffee, and assorted teas*

### SALADS *(select one)*

**FARMERS MARKET GREENS** balsamic vinaigrette

**CLASSIC CAESAR** garlic croutons, shaved parmesan cheese

**BIBB LETTUCE** feta cheese, scallions, dill vinaigrette

**ARUGULA** pears, goat's cheese, cranberries, balsamic vinaigrette

### ENTRÉES *(select two)*

**RIGATONI** bolognese, tomato sauce, parmesan

**PENNE PRIMAVERA** sweet peas, tomatoes, ricotta salata

**MEAT OR VEGETARIAN LASAGNA**

**GRILLED GARDEN** quinoa, seasonal grilled vegetables, arugula pesto

**COD PAPILOTE** piperade, yukon gold potatoes, garlic chips

**SEARED ATLANTIC SALMON** seasonal preparation

**HERB-ROASTED FREE-RANGE CHICKEN BREAST**

**BRAISED BEEF BOURGUIGNON**

**ROASTED SIRLOIN OF BEEF** choice of béarnaise or peppercorn sauce

### SIDE DISHES *(select two)*

**WHIPPED YUKON GOLD POTATOES**

**HONEY-ROASTED ROOT VEGETABLES**

**ROSEMARY-ROASTED FINGERLING POTATOES**

**SAUTÉED BROCCOLI RABE**

**GRILLED MARINATED PORTOBELLO MUSHROOMS**

**SAUTÉED HARICOTS VERTS WITH SHALLOTS**

### DESSERT

**CHEF'S ASSORTMENT OF DESSERTS**

*Priced per person, unless otherwise noted. Menu items subject to availability.  
Current city sales tax, administrative fees, and labor fees are additional.*



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## PLATED DINNER

*served with french baguettes and butter, includes coffee service*

### APPETIZER *(pre-select one)*

#### ROASTED VEGETABLE AND GOAT CHEESE TERRINE

arugula, balsamic vinaigrette

**YELLOWFIN TUNA TARTARE** capers, sundried tomatoes, cucumbers

**BIBB LETTUCE** feta cheese, scallions, dill vinaigrette

**ARUGULA SALAD** pears, goat cheese, cranberries, balsamic vinaigrette

**MAIN CRAB** fennel, arugula, leek vinaigrette

### ENTRÉE *(pre-select one)*

**GRILLED GARDEN** quinoa, seasonal grilled vegetables, arugula pesto

**SEA BASS** israeli couscous, tomato fondue

**HERB-ROASTED FREE-RANGE CHICKEN BREAST** pomme purée, natural jus

**SLICED NY SIRLOIN** potatoes au gratin, red wine sauce

**SEARED ATLANTIC SALMON** seasonal preparation

**PORK CHOP** polenta, broccoli rabe, natural jus

**BRAISED BEEF BOURGUIGNON** pomme purée

**SHORT RIB STRUDEL** foie gras sabayon, celery root creamed spinach

### DESSERT *(pre-select one)*

**CHOCOLATE BROWN BUTTER TORTE** sweetened cream, banana crisp

**CHEESECAKE TART** honeyed raspberries

**CHOCOLATE MOUSSE TORTE** chocolate ganache

**SEASONAL FRUIT TART** crème fraîche

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## AFTERNOON BREAK

**COFFEE BREAK** regular and decaffeinated coffee, assorted teas with honey and lemon, bottled water

**ASSORTED COOKIES, PETITS FOURS AND RICH CHOCOLATE BROWNIES**

**WHOLE FRUIT, GRANOLA AND ENERGY BARS**

**SEASONAL FRESH FRUIT AND BERRIES**

**VEGETABLE CRUDITÉS** with homemade dips

**MEDITERRANEAN DIPS** hummus, baba ganoush, muhammara, tzatziki, flatbreads

**ARTISANAL CHEESE AND CHARCUTERIE** chef's selection of cured meats, french and american cheeses, assorted flatbreads and gourmet crackers, mixed nuts, and olives



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## COCKTAIL RECEPTIONS

### PASSED HORS D'OEUVRES

**HOT** *(pre-select three)*

#### CHEESE CROQUETTES

**BROCCOLI RABE AND GRUYÈRE CHEESE GOUGÈRES** savory vegetarian cream puffs

#### SAFFRON RISOTTO CAKE

**SPICED CHICKEN ROLLS** sweet and sour sauce

**MINI RATATOUILLE QUICHE** parmesan cheese

**CRAB CAKES** grainy mustard, horseradish sauce

**SALMON SLIDERS** meyer lemon aioli, citrus slaw

**CAJUN CHICKEN LOLLIPOPS** beurre blanc dipping sauce

**SHORT RIB STRUDEL** mustard jus

**PIGS IN A BLANKET** mustard dipping sauce

**TEMPERATE** *(pre-select three)*

**FOIE GRAS TERRINE** brioche toast

**PROSCIUTTO-WRAPPED ARTICHOKE HEARTS** mozzarella, piquillo pepper

**ROASTED PEPPER BRUSCHETTA** fresh thyme

**BLACK ANGUS BEEF TARTARE** capers, cornichons, toasted baguette

**YELLOWFIN TUNA TARTARE**

**CRAB AND VEGETABLE ROLL** avocado, wasabi mayonnaise

**MARINATED TOMATO AND MOZZARELLA SKEWERS**

**MINI CHICKEN SALAD BITES**

**PEPPER CRUSTED FILET** horseradish aioli

**SALMON RILLETTE** salmon caviar blini, dill

**BRIE AND APPLE BUTTER CROSTINI**

**30 MINUTES**

**1 HOUR**

*passed hors d'oeuvres can also be served stationary*



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## COCKTAIL RECEPTIONS

### RECEPTION STATIONS

**VEGETABLE CRUDITÉ** with homemade dips

**MEDITERRANEAN DIPS** hummus, baba ganoush, muhammara, tzatziki, flatbreads

**ARTISANAL CHEESE AND CHARCUTERIE** chef's selection of cured meats, french and american cheeses, assorted flatbreads and gourmet crackers, mixed nuts, and olives

**DESSERT STATION** assorted mini desserts including NY cheesecake, seasonal fruit tarts, opera cake, and chocolate mousse

### CHEF-ATTENDED STATIONS

**CRÊPE STATION** housemade crêpes served with the following choices: gruyère, comte, spinach, arugula, tomato, mushroom, pesto, brie, ham, and turkey

**PASTA STATION** served with house rolls and butter

choose your pasta:

angel hair | linguine | fettuccine | penne | rotini | ravioli (*additional 2. per guest*)

choose your sauce:

marinara | vodka | alfredo | primavera

carbonara | bolognese

seafood alfredo | seafood pomodoro

**RAW BAR** oysters, shrimp cocktail, littleneck clams, crab cocktail, king crab, and lobster



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## BEVERAGE PACKAGES

### BEER AND WINE BAR

house red and white wines, assorted beer, soda, juice coffee, tea

**2 HOURS, 3 HOURS, OR 4 HOURS**

### CALL BAR SERVICE

beer and wine bar combined with call brand liquors:

svedka vodka, lunazul tequila, matusalem rum, jack daniels whiskey, beefeater gin, dewar's scotch

**2 HOURS, 3 HOURS, OR 4 HOURS**

### PREMIUM BAR SERVICE

beer and wine bar combined with premium brand liquors:

grey goose vodka, tito's vodka, avion tequila, bacardi superior rum, bombay sapphire gin, hendrick's gin, maker's mark bourbon, johnnie walker black scotch whiskey

**2 HOURS, 3 HOURS, OR 4 HOURS**



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# FAQ

## **Is the venue wheelchair-accessible?**

The MetLife Building and Vanderbilt Suites are equipped with wheelchair-accessible elevators and entrances. Vanderbilt Suites has two wheelchair-accessible bathrooms.

## **Is there security?**

The MetLife Building has its own security team. Additional security may be available upon request.

## **How do my vendors (florist, DJ, etc.) arrive and load-in?**

Outside vendors needing loading dock access must be approved by the MetLife Building's Property Management Office. Appropriate certificate of insurance must be submitted and approved before allowed entry into the building.

## **What are your fees and costs?**

Please contact the Banquet Department for more information.

## **Do you provide decorations?**

Decorations are available upon request for an additional cost.

## **How do I get to Vanderbilt Suites?**

### **BY CAR, TRAVELING NORTH:**

At 39<sup>th</sup> Street, stay on Park Avenue and proceed onto the viaduct. Stay on the left-hand side. Drive around the building in an almost-complete circle and enter at "PARKING" sign. (Landmarks: statue of Cornelius Vanderbilt on left and the Hyatt on right.) After parking, enter lobby of the MetLife Building. Proceed straight, turn left at corner and left again into Vanderbilt Suites.

### **BY CAR, TRAVELING SOUTH:**

At 46<sup>th</sup> Street, stay on Park Avenue and proceed onto the viaduct. Stay on the left-hand side. Drive around the building in an almost-complete circle and enter at "PARKING" sign. (Landmarks: statue of Cornelius Vanderbilt on left and the Hyatt on right.) After parking, enter lobby of the MetLife Building. Proceed straight, turn left at corner and left again into Vanderbilt Suites.

### **WALKING:**

Enter the MetLife Building/200 Park Avenue at Vanderbilt Avenue and 44<sup>th</sup> Street. Use up escalator directly ahead of entrance, located between Cucina Express on the right and New York Sports Club on the left. Make a U-turn once you've exited the escalator and proceed straight ahead to Vanderbilt Suites.

### **SUBWAY:**

Travel by 4/5/6, 7 or MTA Shuttle to Grand Central and make your way to the main lobby of the terminal. Take the escalators directly opposite the information booth up to the concourse level, and then take the second set of escalators up to the lobby level. Turn left towards Vanderbilt Suites.